

Dora Futterman
Ph.D. (Management), Psy.D. (Psychology)

Licensed Psychologist #PSY23419

780 Main Street, Suite 202
Pleasanton, California 94566

Tel. 925-640-8078
Fax: 925-846-0970

CANCELLATION POLICY

For your psychotherapy treatment to be effective, it is important that you attend regularly. Because of this and because I have reserved time on my calendar to work with you, it is necessary for me to have a cancellation policy.

Up to three cancellations will be allowed without charge per calendar year. I would prefer that you notify me of cancellations as far in advance as possible, but you may cancel up until the starting time for the session.

If you do not cancel until after the scheduled start time of the session or if you do not show up for the session, I will charge your regular session fee for that session, and it will not count as one of your three cancellations.

I am very willing to attempt to reschedule any session that you need to cancel and will not consider it a cancelled session if we can reschedule it to occur within a one month period. Once you have used your allotted three cancellations, you will be charged your regular session fee for any further cancellations that are not rescheduled to occur within one month. I will make every effort to find a mutually agreeable time for a rescheduled session, but cannot guarantee that your preferred times will be available.

For clients using insurance coverage, please note that insurance does not cover cancelled or missed sessions. Therefore, for sessions cancelled in excess of the three allowed, you will need to cover the full fee that the insurance company pays plus the co pay.

Your signature indicates your agreement with the policy above.

Signatures: _____

Date: _____